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ACT Cricket Association Umpires and Scorers Council

Minutes of the Executive Meeting, held at the Italo-Australia Club, Forrest On 10th January 2012.

1. Attendance

Present:

K Brazel (Chair), Bryan Climas (By Invitation) left at 18:40, Damian Eason (Appointments Manager and Umpires Observer), S Grocock (Secretary), T Keel (High Performance Manager), A Kopras (Finance Officer), C Polglase (Scorers Committee) (7)

Apologies:

N Ewbank (Deputy Chair), A Morehouse (Scorers Representative), A Shelley (Recruitment and Training Manager) (3)

2. Acceptance of, and matters arising from, the Minutes of the Executive Meeting of 6 December 2011

- **Agreed** that it was unreasonable to accept the minutes when they had only been made available to the Executive at the meeting (Draft Minutes were only supplied to the Secretary the same afternoon). The Secretary noted that the presented draft was a little bit short on detail. Secretary will rewrite and distribute via email prior to the end of this week for examination and acceptance by the Executive via email.
- ✓ **Noted** congratulations from the Chair regarding the number of attendees at the funeral of Derek Gould. It was estimated that over 200 were in attendance and that the service was actually delayed to allow all to sign the book. There was a very large presence from the Wests Cricket Club and from the greater ACT Cricket fraternity on the whole.
- ✓ **Agreed** with Bryan Climas' suggestion of having a minute's silence at the next General meeting as a mark of respect to Derek's passing.

3. General Business

(a) Presentation and discussion of Standing Minutes

- **Noted** information provided by Bryan Climas as to the progress of the rewriting of the Standing Minutes to date. Apologies were forthcoming regarding only printing 3 copies. Bryan advised that Version 4, which is on the website, had been re-written and presented to match the revised Constitution and By-Laws. As such,

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there was a great deal that hadn't been looked at as yet. In the main, he had focussed on the Awards categories. Terry Keel noted that this version still had not taken into account the recently rewritten paper for Umpire of the Year awards, especially in relation to the Women's Umpire of the Year.

Andy Turner had previously added a segment about Appointments principles in an Annexure, based on a paper submitted by Graeme Clifton a few years ago.

In addition, the Scorer's Committee has created a "chapter" to cover their activities for inclusion in the Standing Minutes. Catherine passed a hard copy to Stu for inclusion via the Working Group.

Bryan further noted that as there was nothing expressly written about Elections in the By-Laws, other than in relation to the Chair, that these can and should be written into the latest document.

The Chair suggested a Working Group be setup comprising Bryan Climas, perhaps Andy Turner and one other person. It was agreed that Andy would probably be best served to discontinue his involvement in the project. Stu Grocock and Terry Keel agreed to make up the balance of the working group.

The Chair asked that the Working Group have a final draft ready for presentation to the next General meeting. It was agreed that it was not a project to be rushed through in that timeframe and wouldn't be possible anyway due to other commitments. Presentation of the draft to the April General Meeting was seen as a more reasonable target date.

(b) Altered Voting Provisions Mid-Season

- **Noted** comments from Stu Grocock who has heard grumblings from some umpires regarding the apparent change in voting procedure during the course of the season (Ref Chris Doyle's email of 9 December 2011). The general feeling at the meeting was that Chris' interpretation was not to be used as umpires had always done the voting in the opposite way ie votes were allocated across players from both sides regardless of the merit of that assessment.

The Chair is to follow this matter up with Chris Doyle the following day to advise that the Council will continue voting the way it had prior to this announcement and that any change would be considered during the off-season.

(c) Responsibilities of Members of the Executive

- **Noted** the paper submitted by Ken Brazel via email attempting to codify Executive members' responsibilities in respect of their roles, attendance at meetings, process for tendering apologies and avenues for pursuing grievances (see report at Attachment A).

Andrew Kopras stated that he had been on the Executive for approximately 13 years and hadn't seen the need for such procedures to be in place nor did he see a

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need for it going forward. He proposed that it not be included in the Standing Minutes at all. This was agreed by all attendees.

4. Reports

- See Attachment A.

5. Any Other Business

(a) Women's Umpire of the Year

- **Noted** comments from Terry regarding his approach to Anna Baker and then Jim Meszes regarding the naming of the Women's Umpire of the Year award and seeking their nominations for appropriate names to be considered by the Council.

Also noted Terry's concerns that due to the way appointments had gone for the season so far, it was unlikely that anyone would qualify for the award as the requirement to stand in 50% of those matches would be hard to achieve.

Agreed to vary the condition, for this season at least, to say that 2 matches would suffice for qualification for the award.

6. Next Meeting

The next meeting of the Executive will be at **1800 on Tuesday 14 February 2012** at the Italo-Australia Club.

Meeting closed at 1900.

Stu Grocock
Secretary
13 January 2012

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Summary of action arising

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- **Agreed** that the Secretary will re-draft the December Executive Minutes and distribute via email this week for acceptance.
- **Agreed** to observe a minute's silence at the next General Meeting of the Council

3(a)

- **Agreed** to establish a new Working Group to advance the rewrite of the Standing Minutes and to attempt to have a draft ready for the April General Meeting for consideration by the whole Council prior to acceptance at the AGM.

3(b)

- **Agreed** that the Chair would contact Cricket ACT to inform them that we will continue to vote the way we have in previous seasons and that we would seek to undertake a change prior to next season.

5(a)

- **Agreed** to vary the eligibility for the Women's Umpire of the Year award for this season to ensure there are sufficient candidates for the inaugural award

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ATTACHMENT A

ACTCAU&SC EXECUTIVE MEETING, 10 JANUARY 2012: OFFICE HOLDER REPORTS

1. Executive Offices

(a) Chair

As members wish to codify in the Standing Minutes the responsibilities of members of the executive I have drafted the following.

Responsibilities of Members of the Executive

- # Perform the duties of the position as set out in the Standing Minutes (to a high standard?); these can be refined in due course
- # If a member is out of normal contact - overseas; ill, etc should an alternate be specified?
- # Accord high importance to attending all meetings of the Executive
- # Advise the Secretary of apologies well in advance of scheduled meetings if unable to attend
- # Endeavour to attend rescheduled meetings if fewer than four members are able to attend a meeting
- # Meet out of session to address issues which require action before the next scheduled meeting
- # Members with grievances will endeavour to resolve these grievances informally and, failing that, endeavour to resolve them within the executive framework, principally through seeking the intervention of the Chair/Deputy Chair
- # Secretary to seek views of members if he considers there to be insufficient reason to hold a scheduled executive meeting

Do we stop there or be more prescriptive?

- # Are details of the reason for an apology to be provided?
- # Is documentation to be provided to support an apology?
- # For what percentage of the season's meetings is an apology acceptable?
- # What action is to be taken if that percentage is breached?

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- # Is intervention by the Chair or, if the chair is the officer breaching, the Deputy Chair appropriate?
- # Is a counselling-type session/reprimand appropriate in the first instance?

For consideration prior to the next meeting.

All the best

Ken Brazel

#

Ken advises that he attended the Grade Cricket Committee (GCC) meeting on 9 January and advised that a number of things were discussed mainly concerning the proposed alteration to the draws due to the unanticipated situation of Queanbeyan First Grade reaching the SCG Cup final. All clubs agreed to move fixtures to avoid the situation of Queanbeyan being disadvantaged by having to field weaker sides etc. The GCC have liaised with the Appointments Manager regarding the revision as the revision takes effect from this Sunday.

He also advised that Mark Vergano held a presentation in which Cricket ACT envisaged becoming "regional central".

(b) Deputy Chair

Nil to report due to being absent

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(c) Finance Officer



ACTCA Umpires & Scorers Council
Financial Statement as at 10 January 2012
(All amounts are net of GST)



	Budget	Year-to-date	New	Year-to-date	Notes
	2011-12	6 December 2011	transactions	10 January 2012	
Income	\$	\$	\$	\$	
Fees rec'd - Umpires	700.00	0.00	332.00	332.00	1
Functions & Seminars	1,600.00	0.00	545.45	545.45	2
Membership - Other	2,300.00	0.00	2,145.45	2,145.45	3
Sales - Merchandise	3,600.00	0.00	2,018.18	2,018.18	4
Total Income	8,200.00	0.00	5,041.08	5,041.08	
Expenses					
Administration Expenses	400.00	50.00		50.00	
Catering - Food & Beverage	2,200.00	0.00	90.82	90.82	5
Fees Paid - Umpires	2,000.00	0.00		0.00	
Development	1,100.00	0.00	640.00	640.00	6
Meeting & Seminar Expenses	700.00	0.00		0.00	
Office Expenses	700.00	25.00		25.00	
Purchases - Merchandise	700.00	294.78		294.78	
Trophies & Awards	400.00	0.00		0.00	
Total Expenses	8,200.00	369.78	730.82	1,100.60	
Balance	0.00	-369.78	4,310.26	3,940.48	

Notes

1. Development levy deducted from expenses.
2. Seminar fees deducted from expenses.
3. Council membership fees deducted from expenses.
4. Sales of merchandise deducted from expenses.
5. Catering for Christmas BBQ
6. Umpire observer expenses

Andrew Kopras
Finance Officer
10 January 2012

Andrew tabled the report above and advised that there were a number of transactions that had occurred since last meeting, particularly under Points 1 to 4. He did want it noted however that there were still a number of outgoing expenses anticipated that had not been received as yet e.g. Seminar expenses and additional Uniforms.

He further congratulated Ron Reinhard for supplying a very low budget barbecue prior to Christmas that resulted in an expense of just over \$90.

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(d) Secretary

- Correspondence

Principal correspondence with members and CACT since the December Executive Meeting has dealt with:

- Preparing draft minutes arising from the December General meeting;
- Notification to Members regarding an invitation to the Bradman Oration;
- Notification to Executive Members regarding issues arising from the Executive meeting regarding Proxy votes, apologies for meetings, Standing Minutes update, office holders in more than one position and Umpires Observer duties;
- Clarification of voting provisions for DB Robin etc;
- Congratulatory emails regarding representative appointments for Simon Lightbody and Adam Morehouse;
- Notice of a request for Umpires to stand in U13 Girls matches in January;
- Email to members regarding the sad passing of Derek Gould;
- Email to members regarding the requirement to wear a black armband on 7 January and altered arrangements concerning the Wests First Grade Voting provisions

- Meetings

No special meetings attended

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(e) Scorers' Representative

Nil to report especially due to scoring commitments in representative matches during December and January

(f) High Performance Manager

Terry advised the meeting that the Futures League match to be held from 16 January to 19 January 2012 has had the appointments finalised. The on-field umpires appointed are Stu Grocock and Yohan Ramasundara with Terry Keel appointed as Match Referee by Cricket Australia. There had since been considerable effort made to finalise the appointments as Yohan Ramasundara had been appointed but had a clash with work and had to withdraw his appointment to the match. Andrew Shelley is currently in Europe and unavailable while Simon Lightbody is currently in Adelaide standing in the U19 Male Championships. A number of other names were floated as possible replacements however CA had dismissed most of the proposals for various reasons such as "not wishing to have to relatively new umpires together" etc.

In the end, Terry has been appointed as an on-field umpire whilst Darren Goodger has been good enough to offer his services via CA as Match Referee.

Terry also advised that the appointments for the Prime Minister's XI game had not been finalised as yet however CA had already strongly indicated who their preferences were likely to be at this stage. Terry had informal discussion with Sean Cary regarding the appointment of a Third Umpire to the match in order for them to gain experience in that environment. The appointment would be unofficial and unpaid and would have no actual involvement in proceedings other than to learn match preparation, fieldcraft etc.

Damian indicated at this point that he would NOT be involved in this process at all as he would be nominating to be working in this position.

2. Non-Executive Offices

(g) Recruitment & Training Manager

Nil to Report due to absence overseas

(h) Umpires' Observer

Damian reported that the first half of the season had gone extremely well in terms of observations performed. To date all umpires had been observed at least once, a lot had been observed twice, some thrice and a few had four or more observations conducted.

All observations had been emailed direct to the umpires on the same day the game ended and, if necessary, telephone conversations had been engaged with those who wanted/needed it.

As we are short of numbers for umpiring in the first couple of weeks in January, Damian will be standing and then going back to observation after everyone is available again. Damian also noted that the standard of umpiring has been quite good and that he had been in

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weekly contact with Chris Doyle about it, sometimes more than once a week.

Damian asked that we give serious consideration to amending 3.1.6 of the Standing Minutes in relation to minimum age of umpires to align it more with the CA guidelines.

(i) Appointments Manager

Appointments have been going reasonably well. We have been able to supply 1sts, 2nds (generally) and sometimes half 3rds or 4ths (depending on whose 'rotation' it had been for that week).

Women's Premier League ends this weekend and that will free up a further 4 umpires for appointment each weekend.

Some umpires had not been appointed based on their apparent lack of interest or penchant for informing of their availability late on Wednesday afternoons.

Of the 5 new umpires we gained this season, only 3 remain. One has ceased standing due to being "approached" by a Captain during a match early in the season whilst the other umpire has been suffering from sore knees and was finding it difficult to discharge the duties accordingly.

(j) Expenses Officer

Nil to Report

(k) General Liaison Officer

Nil to report due to absence on leave

(l) Equipment Officer

Nil to report since last meeting

(m) Records Officer

Nil to report