



DRAFT

**ACT CRICKET ASSOCIATION UMPIRES & SCORERS COUNCIL EXECUTIVE:
NOTICE OF MEETING AND AGENDA.**

The next meeting of the Council Executive will be held in the in the **Italo-Australian Club, Forrest at 1800 on Tuesday 6 December 2011.**

AGENDA

1. Attendance and apologies for non-attendance
2. Acceptance of, and matters arising from, Minutes of Executive Meeting of 11 October 2011:
 - 3(b): New Umpire of the Year Category inclusion Terry Keel/
Stu Grocock
 - 3(c): Remuneration for Umpires Observer Damian Eason/
Andrew Kopras
 - 3(d): Nominations for 2011 Committees Stu Grocock
 - 3(e): Equipment Orders Stu Grocock
3. General Business
 - (a) ACTCAU&SC on Facebook Don Harding
 - (b) Naming of Women's Umpire of the Year Award Terry Keel
 - (c) Umpire Observer Budget Issues Ken Brazel/
Terry Keel
 - (d) Equipment Stocks Stu Grocock
 - (e) Responsibilities of Executive Members Ken Brazel
4. Reports (by exception, as necessary)

Executive:

 - (a) Chairman
 - (b) Deputy Chairman
 - (c) Finance Officer
 - (d) Secretary
 - (e) Scorers' Representative
 - (f) High Performance Manager

Office Holders:

- (g) Recruitment & Training Manager
- (h) Umpires' Observer
- (i) Appointments Manager
- (j) Expenses Officer
- (k) General Liaison Officer
- (l) Equipment Officer
- (m) Records Officer

5. Any Other Business

6. Meeting Close and Next Meeting.

Stu Grocock
Hon Secretary
29 November 2011

ACTCAU&SC EXECUTIVE MEETING, 6 DECEMBER 2011: OFFICE HOLDER REPORTS

1. Executive Offices

(a) Chair

(b) Deputy Chair

The last Grade Cricket Committee meeting was held on the 14th of November 2011. Business to come from that meeting included;

ACT Cricket has won a Chief Ministers Award for social inclusion,

A 2nd Division T20 match between Goulburn and Eastlake had been clearly declared a forfeit due to Goulburn's non-arrival,

A meeting with Sports and Recreation regarding the use of kerosene to mark lines had resulted in Sports & Recreation offering to fill the grooves with dirt but nothing more. A follow-up meeting is to be held,

The Semi finals can not be played at Manuka on the 17th of March due to the conduct of a GWS AFL game on the same date. Ian McNamee is writing to the Sports Minister to protest this situation,

Covers – the Competition Administrator will specify Friday lunchtime if 1st and 2nd grade grounds will be covered,

Confirmed that a new ball is available after 80 overs in two day matches,

PM's XI tickets - each club will get 50 and are to be a similar price to last year, and

The Bradman Oration featuring Rahul Dravid is on the 14th of December at the Australian War memorial with tickets priced at \$250

(c) Finance Officer

Very few transactions had been made to date as outlined below;



ACTCA Umpires & Scorers Council
Financial Statement as at 15 November 2011
(All amounts are net of GST)

	Budget 2011-12	New transactions	Year-to-date 15 November 2011	Notes
Income	\$	\$	\$	
Fees rec'd - Umpires	700.00		0.00	700.136
Functions & Seminars	1,600.00		0.00	700.145
Membership - Other	2,300.00		0.00	700.205
Sales - Merchandise	3,600.00		0.00	700.243
Total Income	8,200.00	0.00	0.00	700.395
Expenses				
Administration Expenses	400.00		0.00	700.420
Catering - Food & Beverage	2,200.00		0.00	700.440
Fees Paid - Umpires	2,000.00		0.00	700.580
Development	1,100.00			700.620
Meeting & Seminar Expenses	700.00		0.00	700.700
Office Expenses	700.00	25.00	25.00	1 700.715
Purchases - Merchandise	700.00	80.00	80.00	2 700.755
Trophies & Awards	400.00		0.00	700.875
Total Expenses	8,200.00	105.00	105.00	700.995
Balance	0.00	-105.00	-105.00	700.999

Notes

1. Outgoing secretary's final expenses
2. Purchases of umpire name badges.

Andrew Kopras
Finance Officer
15 November 2011

(d) Secretary

- Correspondence

Principal correspondence with members and CACT since the October Executive Meeting has dealt with:

- Preparing draft minutes arising from the Executive and General meetings;
- Instigation of Out of Session discussion in lieu of abandoned Executive Meeting from 11th October;
- Notification to members requesting Umpires for various non-Grade matches;
- Notification of Sports Psychology Session in November;
- Request for uniform orders from members to be submitted urgently;
- Request for members to notify all Handbook discrepancies to the Secretary as they are found;
- Email distributed regarding locked grounds and key availability/responsibility;
- Notification of Tom Smith book order;
- Notification of Women's Premier League scoring during Powerplay overs and the need to obtain and supply Team sheets to Anna Baker;
- Notification of request for Norths players to wear black arm bands without penalty;
- Notification of need to vote on Wests First Grade Player of the Year;
- Receipt of replacement Canberra Services Club Membership Cards and broadcast email concerning distribution;
- Invitation for members to become Indoor Cricket Umpires in their spare time;
- Invitation to attend Scorers training night in November;
- Notification of varied starting times for the T20 Carnival Weekend;
- Issue of advice concerning match and post-match requirements in same Carnival;
- Issue of thank you from Grade Cricket Operations Manager regarding Umpires submission of paperwork following Carnival;
- Distribution of revised Playing Conditions in Premier League.
- Email calling for nominations to be Sightscreen Attendants for early December for NSW Vs. Tasmania matches
- Email to remind members regarding new ball qualifications in Two Day game format due to omission from Handbook

- Meetings

No special meetings attended

(e) Scorers' Representative

- 18 people attended the Scorers Training evening with the majority wanting to undertake the basic scorer's exam. The eighteen included three umpires, Damian Eason, Mark Ferris and Peter McCann.
- On the same evening three scorers, Judith Hall, Catherine Polglase and Darren Mattison undertook the Level 2 scorers' exam.
- All updated scorer appointments are on the website
- The scorers committee has agreed that the Scorers Encouragement Award should not be named at this stage. The award will only be in its first year of being awarded and it is not appropriate for it to be named at this stage.

(f) High Performance Manager

- Training sessions have been arranged for members of the High Performance Panels, as well as other ACTCUSC members, namely
 - A session with Sports Psychologist **Vicki de Prazer** at the Italo-Australian Club on 22 November 2011. The session is limited to 10 participants, and this quota has already been reached.
 - A session led by **Darren Goodger**, Development Manager of the NSWCUA, which will be held at the Goulburn Workers Club on 1 December. Apart from High Performance Panel members, any other members who are interested in attending are encouraged to do so, and the High Performance Manager will issue a general invitation to the wider membership shortly.
- In an effort to work on our physical fitness and endurance, members of the High Performance Panel are walking "between the bridges" at the lake regularly each Tuesday afternoon. Any other members interested in participating are most welcome to join us. We meet most Tuesday afternoons at the flag poles behind Questacon at 5:15pm.
- The High Performance Manager and the Manager of Appointments have met recently to finalise appointments for the forthcoming round of WNCL matches, to be played at Manuka as a series of T20 and One-Day matches, over the period 27 – 29 November 2011. Congratulations to **Tom Logan**, who will be standing in his first representative match in the ACT, when he umpires the ACT Meteors v NSW Breakers match at Manuka on Sunday 29 November.
- Cricket Australia has announced that **Simon Lightbody** will be umpiring at this season's CA T20 Championships in Melbourne, from late November through early December, together with 5 other emerging umpires from various states. This is excellent recognition of Simon for his hard work and efforts to improve his umpiring, and a wonderful opportunity for him to advance along the CA "pathway".
- **Shannon Bushell** has been nominated as the ACT's umpire representative at this season's Under 17 Championships in Hobart. Congratulations to Shannon, and we wish him well at the Championships.

- I have received some excellent feedback from the powers that be at Cricket Australia on the performances of all the ACT representative umpires, who stood in the recent series of T20 and One-Day matches between the ACT Meteors and the Tasmanian Roar. Congratulations in particular to this season's newcomers to the High Performance Panel, in **Stuart Grocock** and **Shannon Bushell**, who both umpired with distinction.

2. Non-Executive Offices

(g) Recruitment & Training Manager

Nil to report.

(h) Umpires' Observer

As of 10 November, all standing umpires have been observed at least once, many twice and one umpire three times. I have observed a lot of good practices. The newer umpires need to continue to learn from experienced colleagues. Tic Tac Toe is a great tool for us to use, and I encourage those unfamiliar with it, or after a refresher, to review the presentation on the Councils website.

Feedback from skippers has been positive overall, with comments that the standard of umpiring has gone up this season. The lower grade skippers are happy with having umpires and have commented that the newer umpires are doing a fine job. Areas of continual focus for me will be on movement and handling of appeals. This is something for all umpires to keep in mind. Keep working hard and continue to be prepared to receive the feedback.

One issue for discussion amongst members is the fact that due to various reasons the Executive will be discussing, I will be returning to an on-field role soon. I will be standing with targeted umpires to provide support and guidance. Any member who feels they may benefit from standing with the observer to work on a particular part of their game can send me an email. Further observing will be done post-Christmas

(i) Appointments Manager

Appointments have been going well and as planned. Availability has been good to start the year, however has been slowing recently. It was appreciated the number of umpires who made themselves available on the T20 weekend. Thanks to all involved. It allowed us to spread numbers across the maximum number of games possible. Any changes in availability have been notified for the most part in good time. Please continue to advise by COB Tuesday.

(j) Expenses Officer

Informed the meeting that expenses incurred during the season thus far would be paid following the completion of the next 2 day round ie after 4 December

(k) General Liaison Officer

Nil to report.

(l) Equipment Officer

Equipment orders lodged for those who want extra items and for those who are new to the panel. It is expected to take about 6 weeks for the garments to arrive, however there is no certainty with this estimate.

The issue of how much equipment can/should be ordered needs to be addressed with the next formal refresh of existing stock not far away and the issue of attracting sponsorship also on the very near horizon.

(m) Records Officer

Nil to report.